



SCHOLARSHIP APPLICATION FORM

Introduction:

Te Runanga o NgaiTakoto scholarships were formed in 2012. The overall aim of NgaiTakoto Scholarships is to assist NgaiTakoto beneficiaries to fulfil their potential for academic success, and encourage applicants to contribute their skills towards the wellbeing and betterment of NgaiTakoto whanau, hapu and Iwi.

Scholarships are available to all students of NgaiTakoto descent who are formally enrolled in a approved university/polytechnic/institute of technology/Wananga/private training establishment and registered with Te Runanga o NgaiTakoto.

Scholarship Criteria:

To be eligible all applicants must fulfil the following criteria:

- ❖ Be registered to Te Runanga o NgaiTakoto – a 6month standdown period for new registrations applies.
- ❖ Must complete all compulsory sections of this form and sign the Declaration.
- ❖ Provide all required documentation.

Scholarship Dates:

Please Note: Applications are open from April – November of the current year and announced January of the following year.

OFFICE USE ONLY:

- ☐ Whakapapa Verified
- ☐ Compulsory sections completed
- ☐ Supporting documents attached
- ☐ Declaration signed
- ☐ Enrolment Verified

Signed by Staff: _____

Date Received:



IMPORTANT: PLEASE READ THE FOLLOWING INFORMATION CAREFULLY

Te Runanga o NgaiTakoto Scholarship Policy:

The purpose of the NgaiTakoto Scholarship Policy is to ensure that there is a criterion framework, which ensures consistency in the processes of scholarship administration, decision-making, and scholarship disbursement. It also ensures that good practice principles of fairness, clarity, and transparency are embedded through each section of the scholarship process.

NgaiTakoto Scholarship selection and disbursement are underpinned by Te Runanga o NgaiTakoto Strategic directions, which are encapsulated within its Strategic Plan.

NgaiTakoto Scholarship Availability:

Te Runanga o NgaiTakoto offers Seven Core specific Board Scholarships recognising and honouring our Tupuna who from the onset of the claim have been the driving force for the Iwi.

1. **Rev. Bert Karaka – Pursuit of Industry & Construction**
2. **Rev. Maori Marsden – Pursuit of Wananga & Theological Studies**
3. **Rev. Harold Petera – Pursuit of Agriculture & Horticulture**
4. **Te Rari (Laddie) & Hariamai Cook – Pursuit of Marine & Environmental Studies**
5. **Hiraina Marsden – Pursuit of Creative Arts**
6. **Walter Erstich – Pursuit of Matauranga Maori**
7. **Lance (Jeb) Brown – Pursuit of Law & Justice**

Te Runanga o NgaiTakoto also has the ability to distribute further Scholarships funding to NgaiTakoto beneficiaries on behalf of their marae registration for those seeking studies in the following Qualifications.

Certificates: can be used to help you prepare for either employment or further study and training, and usually take a year to complete.

Diploma normally requires two years of full-time study, though you can sometimes complete the qualification through part-time study. It can follow on from a certificate, or can be a stand-alone qualification.

Bachelors Degree: is an undergraduate degree that normally requires at least three years of full-time study. You can often study part time over a number of years.

Bachelor's degree with Honours: is either a one-year programme after a three-year Bachelor's degree, or a longer four-year Bachelor's degree that requires a particular level of achievement.

Postgraduate diplomas or certificates: are open to graduates (those who have a Bachelor's degree), and usually take one year. For example, a secondary school teacher may complete a Postgraduate Diploma of Teaching, after completing a degree in their teaching subject.

Masters Degree: is an advanced degree taken by someone who already holds a Bachelor's degree or, in some cases, has extensive experience in the relevant field. It usually involves writing a piece based on focused research, called a thesis. Most Masters degrees take two years of full-time study to complete, or four years part-time.

Doctorate: also called a PhD, and is the highest university degree. It usually involves extensive research resulting in a thesis, and will earn you the title of Doctor. Most PhDs take three years of full-time study.



Te Runanga o NgaiTakoto Scholarship Application Process:

1. Applications are vetted to ensure eligibility criteria are met.
2. All applications will receive notification of application receipt, and/or if applicable, requests for further information from Te Runanga o NgaiTakoto.
3. Applications in each category are considered in line with the appropriateness of the study programme to the Strategic Goals of Te Runanga o NgaiTakoto with preference being given to those applicants whose work includes:
 - A demonstrable transfer of skills and/or learning to programmes directly beneficial to NgaiTakoto
 - Areas of study which are highly desirable to NgaiTakoto
 - Aspects of research and study that promote and encourage the sustainability and maintenance of our Whenua and Moana
 - Aspects of research and study that promote the growth and understandings of NgaiTakoto
 - Applicant's prior academic coursework and marks, where applicable, will be taken into consideration.

Te Runanga o NgaiTakoto Scholarship Recipient:

All successful recipients will be notified of the appropriate disbursement by the 20th January in any given year. Although successful recipients are not bonded to Te Runanga o NgaiTakoto, you are expected to fulfil your agreement obligations by:

- Providing a copy of your end of year results following your award, and /or
- Submitting a copy of any studies you wish to undertake, to the Runanga, if applicable.
- Upon completing studies, all students are required to submit a brief report and provide proof of evidence of successful completion, Failure to do so will result in funding being declined
- Applications for funding are one off (per person).
- Scholarships are reimbursed to recipients or training organisations on proof of Study outcomes being completed.
- Student's loans will also be reimbursed for that particular study on proof of completion and pass.

Amounts Available for NgaiTakoto Scholarships:

NgaiTakoto Scholarship amounts are to a maximum of \$5,000.00

If there are insufficient eligible applications for specific levels disbursement, then those funds at the discretion of the NgaiTakoto Scholarships Selection Committee can be allocated to other areas of academic engagement. Unused amounts do not accrue over subsequent years.

Re-application Information:

If a scholarship application is not successful applicants may re-apply in the following year.

PLEASE READ:

Students enrolled in FREE courses or who have received a scholarship for their intended studies are in-eligible to apply for a NgaiTakoto scholarship.

All full-time employees of Te Runanga o NgaiTakoto are in-eligible to apply for a NgaiTakoto scholarships.

The applications will be considered by a Panel appointed by The Board of Te Runanga o NgaiTakoto whose decisions will be final and binding. No correspondence will be entered into on these matters.



IMPORTANT: THE APPLICANT IS THE RECIPIENT OF THE GRANT

Section One: Applicant's Personal Details

NOTE: In order to prevent delays in processing applications, please fill in all required fields marked (*)

NgaiTakoto Membership ID:

☐ Mr ☐ Mrs ☐ Miss ☐ Ms

***Applicants First Name/s**

***Applicants Last Name:**

D.O.B ____ / ____ / ____

Male ☐

Female ☐

***Applicants Postal Address:**

Suburb or RD Number:

Town/City:

***Phone:**

Postcode:

Mobile:

Work:

***Email:**

Section Two: Whakapapa

Please complete your whakapapa below in relation to Tuwhakaterere, for purposes of verification (PLEASE PRINT CLEARLY)

TUWHAKATERE

***Great grandparent** _____
(NgaiTakoto Member)

***Grandparent** _____
(NgaiTakoto Member)

***Parent** _____
(NgaiTakoto Member)

***Applicant** _____

***Mother's Full name:**

NgaiTakoto Member ☐ Yes ☐ No

***Father's Full name:**

NgaiTakoto Member ☐ Yes ☐ No



Section Three: Contact Person

This section enables you to nominate another person who you give permission to access information about this application. The following is the information that may be shared with the nominated person;

- *Eligibility Status*
- *Application Status*
- *Payment Status (Payment amount will not be disclosed)*
- *Update contact details*

You may choose not to nominate a contact person. In this case, only the applicant will be able to access the above information.

Nominated Person:

Full Name:	
Postal Address:	
Suburb or RD Number:	Town or City:
Date of Birth:	Relationship to Applicant:

Section Four: Bank Details

Please provide the bank account details of your course or loan provider on a pre-printed bank deposit slip, or a verified printout. All monies will be made by way of Direct Credit to the Account provided. Your application will not be processed without it.

*Account Name			
<input type="text"/>			
*Account Number			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Bank	Branch	Account	Suffix
*Bank Name			
<input type="text"/>			



Section Five: Applicant's Education Details

*Were you a tertiary student in the previous year? _____ If yes, please state where? _____

*What tertiary institute will you be attending? _____

*What is the level of qualification you will be studying towards during the academic year?

- ☐ Certificate ☐ Diploma ☐ Bachelor Degree ☐ Postgraduate Degree ☐ Postgraduate Diploma
☐ Masters ☐ PhD ☐ No Fees course ☐ other: (Please specify) _____

*Will you be studying: ☐ Full-time ☐ Part-time

*How many papers are/will you be enrolled in? _____
(Please attach applicant's verification of enrolment to study)

*What is the total cost you are applying for?
(Please attach verified course costs)

\$

*What is the full name of your qualification? _____

*When did/will you start study towards your qualification? _____

*In which year should you complete this qualification (Approx)? _____

*In which year will you graduate (Approx)? _____

*What qualification(s) have you completed and in what year did you complete it? (List most recent three)

QUALIFICATION <i>E.g.: NCEA L3</i>	EDUCATION PROVIDER/INSTITUTION <i>E.g.: Kaitia College</i>	YEAR OBTAINED/COMPLETED <i>E.g.: 2010</i>

Section Six: Employment/Aspirations

This Information enables the Te Runanga o NgaiTakoto to keep you informed about potential employment/cadetships throughout the year.

*What are your future employment aspirations? _____

*Are you currently employed? ☐ Yes ☐ No

*What is your current occupation? _____

Would you be interested in receiving information about internship and employment opportunities? ☐ Yes ☐ No

If yes, which field or occupation would be of interest to you? _____



Section Seven: Declaration & Checklist

The declaration must be signed in order for applications to be completed.

Declaration:

I certify that all information supplied in this application form is true and correct, and that my application may be cancelled (without right of review), if the information supplied is incomplete, inaccurate or not supplied by due date.

If I am successful in completion of my studies I consent to my profile any of this information being made available to Te Runanga o NgaiTakoto and being used as positive publicity for NgaiTakoto (*You will be notified*). I consent to the school and / or institution with which I am enrolled; releasing any information required concerning my application form, to Te Runanga o NgaiTakoto, in accordance with the Privacy Act 1993 and the Education Act 1989.

I consent to Te Runanga o NgaiTakoto Administration Department contacting any agencies to verify that the information provided in this application is true and correct, in accordance with the Privacy Act 1993.

I understand that for privacy reasons only the applicant or their parent/guardian identified in this form may access information about the applicant. Only information relating to updating details and eligibility will be exchanged. No payment information will be provided over the phone.

Applicants Name: _____

Parents/Caregivers Name: _____

Signature: _____

Date: _____

CHECKLIST

Please use the checklist below to ensure you have completed all sections and have attached any required documentations to complete this application. Incomplete applications cannot be processed.

- ✓ I have completed all fields marked * in Sections One, Two, Four, Five & Six.
- ✓ I have signed and dated the Declaration section above
- ✓ I have provided bank account verification details, as required on page 5, Section Four of this application
- ✓ I have attached my enrolment details
- ✓ I have attached my paid fees verification
- ✓ I have attached my Academic results of NZQA results for any previous qualifications gained
- ✓ I have attached a coverletter to my application.

Thank you for your time, we wish you success in your application!

Return this application to:

**Te Runanga o NgaiTakoto
Attn: Communications/Registrations Department
P.O Box 262,**

Kaitaia, Northland, 0410